




**SCHOOL VOLUNTEER PROGRAM
TRAINING PRESENTATIONS FOR 2011 – 2012**

**WHERE: HUMAN RESOURCE DEVELOPMENT CENTER (HRD)
3531 Davie Road, Davie, FL (Behind Nova Blanche Forman Elementary)**

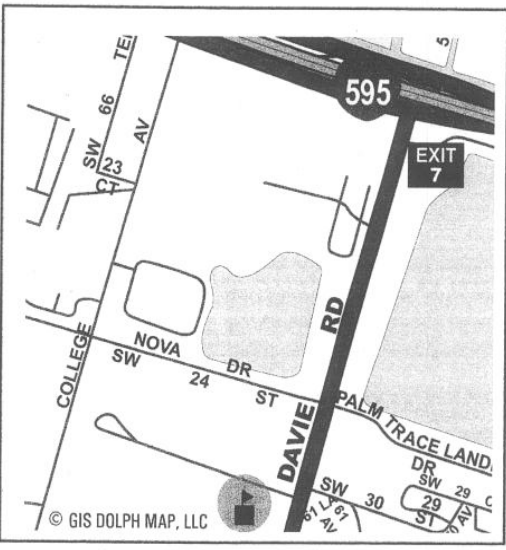
TITLE	DATE, TIME & ROOM #
<p align="center"><i>MANAGING YOUR SCHOOL'S VOLUNTEER PROGRAM</i> (Designed for <u>E</u>lementary School Coordinators and Staff Liaisons)</p> <p>You have three opportunities to learn the process of school volunteer program management, including recruitment, retention and recognition, staff and volunteer orientations, as well as District security background guidelines, volunteer awards and the STAR system. Attending training at the beginning of the year will make your job easier all year long!</p> <p>Presenters: Connie Wotton, Volunteer Services Craig Kowalski, Special Investigative Unit (SIU) Rene Staeldi, STAR System Support</p>	<p align="center">(Select one)</p> <p>Wednesday, September 7 8:30 a.m. – 12:00 Noon HRD Training Room TR4</p> <p>Tuesday, September 27 8:30 a.m. – 12:00 Noon HRD Training Room TR2</p> <p>Tuesday, October 11 8:30 a.m. – 12:00 Noon HRD Training Room TR2</p>
<p align="center"><i>VOLUNTEER PROGRAMS FOR MIDDLE & HIGH SCHOOLS</i></p> <p>How can volunteers make the most impact in middle and high schools? This seminar focuses on program management at the secondary level and features the STARS Program from Silver Ridge Middle.</p> <p>Presenters: Connie Wotton, Volunteer Services Nancy Juin & Kimberly Lang, Silver Ridge Middle Craig Kowalski, Special Investigative Unit (SIU) Rene Staeldi, STAR System Support</p>	<p align="center">Friday, October 21 8:30 a.m. – 12:30 a.m. HRD Training Room TR4</p>
<p align="center"><i>DISCOVERING MATH SUPERSTARS</i> (Designed for School-Based SuperStars Coordinators)</p> <p>This presentation includes strategies for successful implementation of Math SuperStars, a voluntary mathematics enrichment program available for grades K – 8. Using entertaining weekly worksheets, students have an opportunity to earn prizes and awards.</p> <p>Presenters: Connie Wotton, Volunteer Services Guy Barhoma, Curriculum Department, Mathematics</p>	<p align="center">Tuesday, September 20 8:30 a.m. – 11:00 a.m. HRD Training Room TR2</p>
<p align="center"><i>MEET THE MASTERS ART APPRECIATION PROGRAM</i> (For Program Coordinators of Participating <u>E</u>lementary Schools)</p> <p>Participants will leave prepared to coordinate their school's program and to train Meet the Masters' volunteer presenters. This training is not intended for volunteer presenters.</p> <p>Presenter: Connie Wotton, Volunteer Services</p>	<p align="center">Wednesday, September 14 8:30 a.m. – 11:30 a.m. HRD Training Room TR4</p>

Ways to Register for Training
FAX reservation form to 754-321-2049
Pony reservation form to Volunteer Services, KCW/Floor 7, or
E-mail reservation information to: cwotton@browardschools.com

TRAVEL DIRECTIONS



Human Resource Development (HRD)
3531 Davie Road
Davie 33314



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Take I-595 to Davie Road and exit south (make a left under the expressway). Continue south on Davie Road past McFatter Technical Center and BCC. There will be an entrance with a small sign to HRD on the right-hand side, just past BCC. Make the right, followed by quick left. Continue into the parking lot (it turns off to the left). HRD is in the portables, behind Nova Blanche Forman Elementary.

Weather Emergency: If Broward County Public Schools is closed due to a hurricane or other emergency, all scheduled presentations will be cancelled and rescheduled at a later date.

The School Board of Broward County, Florida, prohibits any policy or procedure that results in discrimination on the basis of age, color, disability, gender, national origin, marital status, race, religion or sexual orientation.

Individuals who wish to file a discrimination and/or harassment complaint may call the Director of Equal Educational Opportunities at 754-321-2150 or Teletype Machine TTY 754-321-2158.

www.browardschools.com



2011 – 2012 SCHOOL VOLUNTEER PROGRAM TRAINING RESERVATION FORM

SCHOOL NAME & LEVEL: _____

CONTACT PERSON'S NAME: _____

TELEPHONE: _____ E- MAIL: _____

WHERE: HUMAN RESOURCE DEVELOPMENT CENTER (HRD)
3531 DAVIE ROAD, DAVIE, FL 33314

TRAINING	DATE/TIME/ROOM #	# ATTENDING
<i>Managing Your Elementary School's Volunteer Program (For Volunteer Coordinators & Staff Liaisons for Elementary Schools)</i>	(Select One) Wednesday, September 7 8:30 a.m. – 12:00 Noon HRD Training Room TR4	_____
	Tuesday, Sept. 27 8:30 a.m. – 12:00 Noon HRD Training Room TR4	_____
	Tuesday, October 11 8:30 – 12:00 Noon HRD Training Room TR4	_____
<i>Managing A Volunteer Program for Middle & High Schools</i>	Friday, October 21 8:30 a.m. – 12:30 a.m. HRD Training Room TR4	_____
<i>Discovering Math SuperStars (For Program Coordinators)</i>	Tuesday, September 20 8:30 a.m. – 11:30 a.m. HRD Training Room TR4	_____
<i>Meet the Masters Art Appreciation Program (For Program Coordinators)</i>	Wednesday, Sept. 14 8:30 a.m. – 11:30 a.m. HRD Training Room TR4	_____

Registrations are required at least one week prior to training. To register:
 FAX reservation form to 754-321-2049 or pony to Volunteer Services, KCW/Floor 7, or
 E-mail reservation information to: cwotton@browardschools.com

Weather Emergency: If Broward County Public Schools is closed due to a hurricane or other emergency, all scheduled presentations will be cancelled and rescheduled at a later date.
 Individuals with disabilities requesting accommodations under the Americans with Disabilities Act (ADA) may call Equal Educational Opportunities (EEO) at 754-321-2150 or Teletype Machine, TTU 754-321-2158.