

**Renewal Application**

This renewal application should only be submitted for previously approved requests that have expired but have not changed. Some examples include:

- a) a previously approved flyer where only the date and time have changed
- b) a previously approved program where the material and program elements are unchanged
- c) a previously approved presentation where the subject matter and all presentation material are unchanged
- d) a previously approved contest where the only the date has changed

What was the most recent reference number? \_\_\_\_\_

Has your contact information changed in any way?  Yes  No

If yes, please provide new information below.

**Contact Information**

Mr.  Ms.  Mrs.  Dr.  Other \_\_\_\_\_ First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Title (President, Owner, Director, Specialist, etc.) \_\_\_\_\_

Phone 1 \_\_\_\_\_ Phone 2 \_\_\_\_\_ Fax \_\_\_\_\_

Mailing Address \_\_\_\_\_ Apt/Suite \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email \_\_\_\_\_ Web Address \_\_\_\_\_

Request From:  Individual (not affiliated with a business or organization)  Business/Organization

Business License # \_\_\_\_\_ or  Not for Profit, Fed. EIN # \_\_\_\_\_ Exempt Cat. i.e. 501(c)(3) \_\_\_\_\_

Name of Business, Company or Organization: \_\_\_\_\_

Name of Program, Flyer, Contest, Grant, Publication, etc. \_\_\_\_\_

**Description/Additional Information**

Please provide a brief description of your request or any additional information that would help the Committee understand what you are seeking to do.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please fax or mail this application and all related documents about your request to:

**Superintendent's Screening Committee**  
600 Southeast Third Avenue, 7<sup>th</sup> Floor  
Ft. Lauderdale, FL 33301

Email: [screening@browardschools.com](mailto:screening@browardschools.com)

Fax: 754-321-2711

**Please note: If the information you are sending (including the application) exceeds 5 pages, please mail your application and related documents to the address above.**

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